

INDIAN COUNCIL OF HISTORICAL RESEARCH

35, Ferozeshah Road, New Delhi-110001

F.No.1-219/2020-Admin.I

Dated: 02.06.2023

WALK IN INTERVIEW

Sub: Inviting applications for the posts of Consultant (Internal Audit) and Auditor in Indian Council of Historical Research on consolidated remuneration.

Indian Council of Historical Research invites applications for the posts of Consultant (Internal Audit) and Auditor initially for a period of Six months from the date of engagement which may be extended/ curtailed as per the requirement of the Council. The details are given below:

1.	Name of the Post	Consultant (Internal Audit)	Auditor
2.	Total number of posts	01	02
3.	Term of Engagement	The period of engagement will be for a period of Six months from the date of engagement which may be extended/ curtailed as per requirement / performance of the individual.	
4.	Job Location	Indian Council of Historical Research, 35, Ferozeshah Road, New Delhi-110001	
5.	Eligibility Criteria	Must be retired Government Servant from Central/ State Government/ Autonomous Bodies /Statutory Bodies/ PSU/ Research Organization/ University Services in GP Rs.6600/- (Level 11) or above from finance division of Central Government or Account Officers in the GP Rs.5400/- (Level-10) and above from the Accounts cadre of Central or State Government / Autonomous Bodies.	Essential: B.Com/M.Com/MBA with sound knowledge of computer. Desirable: Three year experience of Audit/Account.
6.	Age Eligibility	Candidates should not be more than 63 years on the date of walk-in interview.	35 years
7.	Remuneration	Rs.45,000/- per month or the total monthly consolidated fee and the pension drawn by the consultant shall not be more than the Last pay drawn by him calculated at the current rate of Dearness allowance whichever is less.	Rs.22,500/- per month.
8.	Leave	One and half day in each month to be availed during the validity of the contract.	
9.	Working hours	Normal office timing from 9:00 am to 5:30 pm. May also have to devote more time than usual to meet the exigencies of work.	
10.	How to apply	The application in the prescribed format along with requisite documents (copy of Last Pay Certificate, Aadhar Card) to: The Member Secretary, Indian Council of Historical Research, 35, Ferozeshah Road, New Delhi-110001 Email Id: ms@ichr.ac.in	
11.	Last date for receipt of application	22.06.2023	

Date of interview will be intimated to the shortlisted candidates.

The other terms and conditions of Consultant (Internal Audit) will be as per the OM F.No.3-25/2020-E.III.A, Government of India, Ministry of Finance, Department of Expenditure dated 09.12.2020.

(Om Jee Upadhyay)
Member Secretary (Officiating)

**Application for the post of Consultant (Internal Audit)/ Auditor in Indian Council of
Historical Research, 35, ferozeshah Road, New Delhi-01**

Recent
Passport Size
Photograph

1. Full Name (in Block Letters):
2. Father's/ Husband's Name:
3. Date of Birth:
4. Phone No./Mobile No.:
5. Email Id:
6. Address for Communication:
7. Whether SC/ST/OBC:
8. Educational Qualification (Please enclose copy of Certificate/ Marksheet):

S.No.	Course	Board	Percentage	Year of Passing

9. Work Experience:

S.No	Name of the Institution	Post	From	To

10. Details of Computer Knowledge:

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Indian Council of Historical Research.

Place:

Date:

Signature

(Full Name of the Applicant)